

# LAKE SHORE GOLD

a subsidiary of



PAN AMERICAN  
— SILVER —

## About Us

Lake Shore Gold is located in Timmins, Ontario, a vibrant community of 45,000 residents that is a central hub for Northeastern Ontario. In Timmins, people can enjoy recreational activities such as camping, world class fishing, nature, and snowmobile trails. Direct flights to Toronto are available at the local airport via multiple carriers. There are many support networks in the community including the local Timmins and District Hospital, local sports leagues for children and adults (hockey, baseball, basketball, etc.), golf courses, both cross country and downhill ski resorts, a community pool, and many other community events that provide entertainment throughout the year (fairs, carnivals, concerts, etc.).

The Bell Creek Complex, located approximately 20 kilometers northeast of Timmins, Ontario, consists of an underground mine and processing facility. Mineralization is associated with the Porcupine-Destor fault system within the Abitibi greenstone belt, with ore mined by narrow vein longhole stoping methods. Ore is then transported to surface via a modern one thousand eighty metre deep shaft capable of twenty-five hundred tonnes per day.

We are currently recruiting for: **Health & Safety Coordinator**

## Job Description

In this role, you will be responsible for the Bell Creek Mine Health and Safety programs, while using the Policies and Procedures as a guide. A strong focus around training, implementation, and compliance with safety standards. Supervise the Bell Creek site trainers, to ensure all workers have sufficient training and applicable modules before assigned work tasks. Prepare training plans to meet future needs at the Bell Creek Mine, ensuring workers are trained on equipment and procedures.

This position will develop, maintain, and promote health, safety, and environmental training programs for the mine group.

## Salary & Benefits

- Competitive Wages
- Flexible Work Schedules
- Medical and Prescription Benefits
- Dental Plan
- Vision Coverage
- Company Paid Pension Plan
- Basic Life/Accidental Life Insurance
- Long Term Disability Coverage
- Employee Assistance Program
- Paid Vacation
- Mine/Mill Performance Plan Incentives
- Paid Pregnancy and Parental Leave

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## Job Details

Location: Bell Creek Mine - Porcupine, Ontario

Schedule: Monday – Friday – 8 hours shifts or 4/3 (10hr shifts)

## Responsibilities

Reporting to the Manager of Health and Safety and working closely with the Mine Manager, Mine H&S team as well as the Environmental coordinators. The Health and Safety Coordinator will be responsible for the Health and Safety Policies, Procedures, and training, both on surface and underground, including site contractors. Establish, implement, and ensure compliance to all site and regulated safety standards. Assist Supervision to ensure all workers have sufficient training and applicable modules, before work tasks are assigned. Oversee the development of training plans to meet future needs of the Mine, and ensuring workers are trained on equipment and procedures.

As part of your position, you may be required to execute and evidence the operation of internal controls. Details of specific internal controls under your responsibility will be provided by the Manager of Health and Safety.

- Ensures that safety programs are developed and in place to reduce injury exposure, minimize loss and provide a base for internal and external audits.
- Compliance and management of standards and regulations.
- Coordinate training programs to comply with legal and site requirements.
- Maintain Mine Safety database, including training records, safety inspections, safety stats, assist OH with all RTW plans.
- Act as the Mine Signing Authority for training.
- Ensure all MOL compliance documents are completed and issued.
- Oversee, schedule, and maintain the Volunteer Mine Rescue Program.
- Assist with, and manage the Bell Creek Safety Budget
- Order all Safety related materials, manage the gas testing equipment and their maintenance, manage the safety boot and safety eye glass program.
- Ensures that systems are in place which will effectively monitor and report compliance to all safety/training programs.
- Conducts regular safety inspections.
- Develops a monthly safety program for use by all first line supervisors.
- Provides, procures, and ensures the availability of training for all supervisory personnel in required safety and training facet of first line supervisory work.
- Ensures a viable Joint H&S Committee is active and in accordance with OHS standards and sits on the JHSC as a resource.
- Other such other duties or special projects as may be assigned from time to time.

## Qualifications

- CRSP designation Canadian Registered Safety Professional.

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- Supervisory Common Core.
- Train the Trainer
- Five to ten years related surface and underground mine experience.
- Strong organizational skills and the ability to communicate both orally and in writing with all levels of the organization and government agencies.
- Applicants must be eligible to work in Canada.

To express your interest in this position please forward your resume to:

Human Resources

Lake Shore Gold

**Bell Creek**

P.O. Box 1067

Timmins ON

P4N 7H9

Email: [HR@ca.panamericansilver.com](mailto:HR@ca.panamericansilver.com)

Fax 705-269-4978

We thank all candidates for their interest in Lake Shore Gold; however only those selected for an interview will be contacted.

*Lake Shore Gold is an equal opportunity employer. We are committed to providing an environment of mutual respect and we believe that diversity and inclusion among our team members is critical to our success. We are committed to creating an inclusive environment for all employees and all aspects of employment including the decision to hire or promote will be based on merit, competence, performance, and business requirements. Accommodations are available upon request for candidates taking part in all aspects of the selection process.*